

1.4A (3) – ALTAR SERVER Child and Parent / Guardian Joint Consent Form

1.0 GROUP DETAILS (TO BE COMPLETED BY ORGANISER)

Name of group: _____

Duration/frequency of activity from (start date/time): _____

To (end date/time): _____

Name of Organiser: _____

Details of the child/young person:

Name of young person (*BLOCK CAPITALS*): _____

Address: _____

Date of birth: _____

Gender: Male Female

2.0 OTHER RELEVANT INFORMATION: (*Please mention any medical conditions, special needs or dietary requirements*)

Please note that the organisers cannot administer any medication. Should your child require medication or intimate care, please discuss this with the organisers who will work with you to establish how your child can be accommodated, according to relevant policies and procedures.

3.0 PARENT / GUARDIAN CONTACT DETAILS

Name (*BLOCK CAPITALS*): _____

Daytime phone number: _____

Home phone number: _____

Mobile: _____

Email: _____

Relationship to child/young person: _____

Contact information for emergency use only (if different from the information given above)

4.0 IN CASES OF A MEDICAL EMERGENCY

In the event of illness or an accident, I give permission for medical treatment to be administered to my child, where considered necessary, by a suitably qualified medical practitioner and/or hospital. I understand that every effort will be made to contact me as soon as possible. In an emergency I can be contacted at the telephone numbers provided on the previous page:

Signed: _____ Date: _____

5.0 CHILD'S CONSENT

I *(insert full name)* _____ would like to take part in the group / activity listed on the previous page.

(Please tick the relevant boxes below)

- I understand that photographs may be taken during the group activities, and I give my permission for these to be used in any hard copy / soft copy / online and social media platforms (delete as appropriate) by the *(insert name Church Body)* _____.
- I understand that any videos (which may include webcam) may be taken during the group activities, and I give my permission for these to be used in any hard copy / soft copy / online and social media platforms (delete as appropriate) by the *(insert name Church Body)* _____.
- I understand that during group activities I will be appropriately supervised at all times and will agree to abide by the group's code of conduct.

6.0 PARENT / GUARDIAN'S CONSENT

I agree to allow the above-named child/young person to attend meeting(s) of the _____ *(insert name of group)*, at the times and dates stipulated in section 2.0 in accordance with the permission granted by *(insert name of child/young person)* above. I understand that there will be suitable supervision and an agreed code of behaviour while the children/young people are in the care of the organisers.

Signed: _____ *(Parent / Guardian)*

Print Name:

Signed: _____ *(Child / Young Person)*

Date: _____

Data Protection - The information in this form will be used to facilitate you/your child's participation in the activity outlined above. The information will be stored confidentially and will only be shared outside the parish/group where there is a legal obligation on the parish/group to do so. The information will be retained for as long as necessary in compliance with Safeguarding laws and policies. Certain photographs and videos may be retained indefinitely for archiving purposes. Your/Your child's data will be processed under Articles 6(1) (a), 6 (1) (c), 6 (1) (d), 6 (1) (f), 9 (2) (a), 9 (2) (c) and 9 (2) (d) of the General Data Protection Regulation, 2016. By signing this form, you consent you your/your child's data being used in this way. This form should only be used if the event/activity has the prior approval of either the Diocese or the local parish within the Diocese.