

**1.8A (2) Hazard Assessment Form for using Online Communication Platform (Zoom) with Children and Young People**

Name of Group: \_\_\_\_\_

Date of hazard assessment: \_\_\_\_\_

Person completing the hazard assessment: \_\_\_\_\_

Hazard	Who is at risk?	Likelihood of harm (Low – moderate – high)	Consequences	Controls needed
Risk of unsafe contact between adults and young people e.g. visitors from outside chat, inappropriate venues used for calls, inappropriate dress code				
Risk of inappropriate behaviour or cyberbullying amongst young people				
Risk of photos or screenshots being shared which identify individuals by photograph and full name				
Risk of young people contacting adults on their private accounts				
Adults or young people sharing opinions that are misleading / contrary to church teachings, racist, sexist, abusive, inflammatory, prejudiced etc.				

Encouraging use of candles during prayer sessions at home, engaging in physical games during icebreakers				
Young person suddenly drops off their contact: e.g. their Zoom window suddenly goes dark, or in a Facebook / WhatsApp group chat you receive a notification that says "X has left the group".				
Leaders engaging in Zoom meetings during time-off, managing new roles and responsibilities digitally				

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Data Protection** - This form will be used in connection with on-line youth ministry. The form will be stored confidentially and will only be shared outside the parish/group where there is a legal obligation on the parish/group to do so. The information will be retained for as long as necessary in compliance with Safeguarding laws and policies. Personal data on the form will be processed under Articles 6 (1)(d), 6 (1) (f) and 9 (2) (c) and 9 (2) (d) of the General Data Protection Regulation, 2016. This form should only be used if the event/activity has the prior approval of either the Diocese or the local parish within the Diocese.