



Waterford and Lismore Diocese

Fr. Paul Waldron, Diocesan Education Secretary

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The following Diocesan Panel of Independent Assessors has been approved by the Bishop Alphonsus Cullinan in June 2022, for the interviewing of applicants for Teaching and SNA Posts in Primary Schools, in our Diocese. Prior permission of the Patron must be obtained for the staff recruitment of Principal Teachers, Assistant teachers and SNA positions. This begins with the Advertisement Process; permission must be sought from the Patron to place an advertisement.

#### THE SELECTION BOARD

1. The Selection Board for Principals shall be composed of the Chairperson of the Board of Management, at least two Independent Assessors and two more interviewers. These five are appointed by the Patron, after consultation with the Chairperson.
2. The Selection Board for Assistants and SNAs shall be composed of the Chairperson, the Principal Teacher and one assessor from the approved list, independent of the Board of Management and appointed by the Patron after consultation with the Chairperson.
3. The Selection Board shall have male and female membership.
4. It is the Selection Board that decides which candidates are called for an interview. The approved Selection Board meets to determine the criteria for shortlisting and only then opens the applications.
5. Independent Assessors should be adequately remunerated for any expenses they have incurred.
6. Ensure all members of the Selection Board are up to date with current interview procedures and requirements, i.e., section 4 of CPSMA handbook.
7. All teachers must hold a Certificate to teach Religion to teach in this Diocese.
8. Permission to advertise must be sought from Patron, before any recruitment process commences. This should be done by email to Fr. Paul Waldron, [education@waterfordlismore.ie](mailto:education@waterfordlismore.ie)
9. Permission to form the Selection Board must be sought from Patron, stating Selection Board members, venue, and date of interviews. This should be done by email to Fr. Paul Waldron, [education@waterfordlismore.ie](mailto:education@waterfordlismore.ie)
10. Upon completion of interview, the Chairperson seeks Patron's approval by completing the required form, found at [www.waterfordlismore.ie](http://www.waterfordlismore.ie) and sending by email to Fr. Paul Waldron, [education@waterfordlismore.ie](mailto:education@waterfordlismore.ie)

## Assessors List Waterford and Lismore Diocese June 2022

### Clonmel/Cahir/Carrick on Suir

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### Dungarvan/Ring/Lismore

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### Waterford

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N.B. Lists are made out according to area for convenience's sake only and you may choose any Assessor from the entire list above.